



Weddings at Stowe Community Church

Thank you for considering the Stowe Community Church (SCC) for your wedding celebration. We are honored to be part of your special day.

SERVICE

Upon confirming your wedding date and receiving the deposit, our pastor, Rev. Dan Haugh, will contact you to discuss your vision and the order of service.

MUSIC

Our magnificent 1867 Simmons Tracker Organ is an historic part of our Church, and is available for your ceremony. Please contact the organist, Karen Miller at 802-533-7720 to coordinate musical details. For other music options, contact the church office.

FLOWERS & CANDLE LIGHTING

- Pew clips are required and available for floral/ribbon decor. (12 pews per side)
- Silk petals only for sprinkling down the aisle (to protect carpet).
- No flower arrangements allowed on the piano.
- You may donate flowers to the church for Sunday worship acknowledgment.
- Unity candle arrangements should be provided by your florist.
- The center aisle is 75 feet long, and the carpet is cranberry colored.
- Window candles must be in hurricane glass.
- The 26" pair of brass candlesticks on the communion table are available for your use.

REHEARSAL

Rehearsals usually occur the evening before the wedding between 4 and 7pm. Please ensure that everyone in your party arrives on time as there may be other rehearsals scheduled. The processional, details of the service, and the recessional are rehearsed and, on average, should take about 30 minutes. Logistics and ushering instructions are also given. Rehearsals are strongly advised for weddings with wedding attendants.

LICENSE

Call to schedule an appointment with the Town Clerk to obtain your marriage license, from 60 days prior to your wedding date. If you are being married in Vermont you must obtain a Vermont marriage license. Out of state officiants must also obtain a temporary officiant license: <https://sos.vermont.gov/secretary-of-state-services/temporary-officiants/>.

CO-OFFICIANTS

Rev. Dan Haugh will lead the service and welcomes participation by other ordained clergy, family, or friends.

PARKING

Reserved space in front of the church accommodates two vehicles or one bus. Additional parking is available behind the church and in public lots. DO NOT park in Stowe Landing spaces.

BIRDSEED

Birdseed, rice, or confetti are not allowed. A \$500 clean-up fee will apply if used.

LIVESTREAM & RECORDING

Optional livestreaming and recording is available for \$550. Includes a link for sharing and a recording after the ceremony.

PHOTOGRAPHY & RECEIVING LINES

We recommend that you discuss the details of your service with your photographer, so that you are both satisfied with the photographic plans. Rev. Haugh requests that no direct flash be used during the ceremony itself. During the processional and recessional, flashes are acceptable.

We've found it helpful to have formal photographs taken right after the service and encourage your guests to go to the reception immediately following the ceremony. There is limited space in the Church, and we recommend receiving guests at your reception. Depending on the Church's wedding schedule for the day, allowances may be made for receiving lines and photographs. These details will be discussed with Rev. Haugh.

SUGGESTED SUMMARY & WEDDING CHECKLIST

This checklist was created to help ease your wedding planning stress:

- Hire a professional wedding planner, if your budget allows
- Call to schedule an appointment with the Town Clerk to obtain your marriage license, from 60 days prior to your wedding date
- Select your music and contact the organist
- Select your personal flowers and ceremony décor with florist, and arrange delivery times with your coordinator

- Inform your family/attendants of date/time/dress code for the ceremony rehearsal
- Guests should be informed
 - NOT to throw bird seed, rice or confetti
 - Parking options
- Engage your photographer and videographer and inform them of these details:
 - No flash photography during the ceremony
 - Videographer is to remain stationary and unobtrusive

DEPOSIT

Secure your date with a signed form and a \$250 non-refundable deposit. Please notify the office immediately if your plans change.

FEES

- Site Fee: \$1,950 (non-members), \$750 (members, includes custodial services)
 - * Financial challenges will be discussed on an individual basis
- Minister: \$500 (includes planning sessions, rehearsal, and wedding)
- Organist: \$250 (coordinate with Karen Miller)
- Livestream Recording: \$550 (optional)
- Fellowship Hall post wedding reception rental (optional)

Fellowship Hall: A post-wedding reception held in our Fellowship Hall offers a warm, welcoming space for family and friends to gather, share memories, and celebrate together. The Fellowship Hall provides a spacious venue with some amenities, while the adjacent newly renovated state-of-the-art kitchen supports everything from simple refreshments to a fully catered meal.

Additional fees based on catering needs and number of attendees will apply. Please contact the Church office to inquire about hosting your reception conveniently here at the Church.

THE FOLLOWING FEES MUST BE RECEIVED BY THE CHURCH AT LEAST ONE MONTH PRIOR TO THE WEDDING DAY:

Please issue separate checks and send them to Stowe Community Church, PO Box 991, Stowe, Vermont 05672

- Site Fee to Stowe Community Church (see above)
- Minister's Fee (to Dan Haugh)
- Organist's Fee (to Karen Miller)
- Livestream fee to Stowe Community Church (optional)
- Fellowship Hall rental (optional)

IN ORDER TO SECURE YOUR REHEARSAL AND WEDDING DATES, A NON-REFUNDABLE DEPOSIT OF \$250.00 MUST BE SENT TO THE STOWE COMMUNITY CHURCH. CHECKS PAYABLE TO STOWE COMMUNITY CHURCH.

ALL FEES MUST BE PREPAID AT LEAST ONE MONTH PRIOR TO THE WEDDING OR THE WEDDING WILL BE REMOVED FROM THE CHURCH CALENDAR.

MARRIAGE LICENSE MUST BE PRESENTED ON OR BEFORE THE WEDDING REHEARSAL. PLEASE SIGN THE INFORMATION BELOW AND SEND IT WITH YOUR PAYMENT.

***site fee may be deductible from your income tax**

WEDDING INFORMATION FORM

Enclosed please find a deposit for our wedding. We have read the above information carefully and will comply with the Stowe Community Church guidelines and regulations:

Signed: _____

Bride & Groom (please print): _____

Wedding Date and Time: _____

Officiating Minister: _____

Stowe Community Church

PO Box 991, 137 Main Street
Stowe, Vermont 05672

info@stowechurch.org

802-253-7257